



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors
Wednesday, January 25, 2017
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.**

This meeting will be recorded for televising

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



Student Spotlight was done at the Agenda Meeting held on January 18, 2017

Mr. Harris has asked that Motions 5.1 and 5.2 be voted on at this time.

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

REPORTS

- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

→ This week in our Schools
 ★ **Reports from Superintendent and each Administrator**

→ **Enrollment Report**

District Enrollments as of January 19, 2017			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	59	GRANDVIEW	223
Grade 1	75	INTERMEDIATE SCHOOL (3-5)	<u>218</u>
Grade 2	71		441
Grade 3	64		
Grade 4	72	INTERMEDIATE SCHOOL (6-8)	218
Grade 5	82	HIGH SCHOOL (9-12)	<u>222</u>
Grade 6	77		440
Grade 7	67		
Grade 8	74	TECHNICAL SCHOOL	45
Grade 9	50	HOME SCHOOLED	29
Grade 10	65	CHARTER SCHOOLS	52
Grade 11	57	Regular Ed	40
Grade 12	50	Special Ed	12
		OUT OF DISTRICT	50
		Regular Ed	6
		Special Ed	44
TOTAL ENROLLMENT			1057

PUBLIC SESSION #1 (Agenda Items Only)

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS:

2. Approval of Minutes

- 2.1** A **MOTION** is in order to approve the minutes of the October 26, 2016 Business Meeting.

- 2.2** A **MOTION** is in order to approve the minutes of the November 9, 2016 Agenda Meeting.

- 2.3** A **MOTION** is in order to approve the minutes of the November 16, 2016 Business Meeting.

- 2.4** A **MOTION** is in order to approve the minutes of the December 5, 2016 Re-organization Meeting.

- 2.5** A **MOTION** is in order to approve the minutes of the December 5, 2016 Agenda Meeting.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

3.1 Approval, Purchase of Intercom and Public Address Equipment

A *MOTION* is in order to approve the purchase of Intercom and Public Address equipment from Security and Data Technologies, Inc. (SDT), at an amount not to exceed \$179,405, to be paid for out of Capital Reserve, pending Solicitor review.

3.2 Approval, Access Control System

A *MOTION* is in order to approve the purchase of an Access Control System from Security and Data Technologies, Inc. (STD) at a cost not to exceed \$10,990.

3.3 Approval, Schrader Group Proposal

A *MOTION* is in order to approve the Schrader Group Proposal for Master Planning Services at a cost not to exceed \$26,256.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Job Descriptions for Middle School Guidance Counselor (Grades 6-8) and Secondary Guidance Counselor (Grades 9-12)

A *MOTION* is in order to approve the following job descriptions:

- Middle School Guidance Counselor (Grades 6-8)
- Secondary Guidance Counselor (Grades 9-12)

4.2 Approval, Paraprofessional, Paraprofessional/PCA, and Non-Instructional Paraprofessional Job Descriptions

A *MOTION* is in order to approve the job description(s) for a Paraprofessional, Paraprofessional/PCA, and Non-Instructional Paraprofessional.

4.3 Approval, Leave of Absence

A *MOTION* is in order to approve a leave of absence for Ana Ramirez, per MESPA Contract, beginning January 3, 2017 through January 16, 2017.

4.4 Approval, Appointments

A *MOTION* is in order to approve the appointment of the following individuals as Spring Coaches at the stipends listed below:

<i>Kelly Mott</i>	<i>Varsity Softball Head Coach</i>	<i>\$3200</i>
<i>Amanda Snyder</i>	<i>Varsity Softball Asst. Coach</i>	<i>\$2100</i>
<i>Julie Habel</i>	<i>Intermediate School Softball Coach</i>	<i>\$2300</i>
<i>Jason Bresnen</i>	<i>Varsity Baseball Asst. Coach</i>	<i>\$2100</i>

4.5 Approval, Resignation

A *MOTION* is in order to approve and accept the resignation of Steven Walsh as a Paraprofessional/PCA, effective January 18, 2017.

4.6 Approval, Appointment

A *MOTION* is in order to approve the appointment of Ollisha Brown (replacing Steven Walsh) as a Paraprofessional/PCA, per MESPA Contract, pending verification of clearances and required paperwork.

4.7 Approval, Retirement/Resignation

A *MOTION* is in order to approve and accept, with regret, the retirement/resignation of Michael Kopakowski, Superintendent, effective June 30, 2017.

4.8 Approval, Appointment Extra-Curricular Position

At the May 2016 Board Meeting Michelle Riley was approved for the 7th Grade Coordinator position for the 2016-17 school year at a stipend of \$1500. At the November 2016 Board Meeting a motion was approved for her resignation from this position, effective the last day of the 2nd marking period. Her stipend will be adjusted to the amount of \$750 (half of the year). Therefore:

A *MOTION* is in order to approve the appointment of John Ericksson as the 7th Grade Coordinator, per MEA Contract, for the second half of the 2016-17 school year at a stipend of \$750.

4.9 Approval, Appointment Middle School Guidance Counselor

A *MOTION* is in order to approve the appointment of Heather Sherlock as Middle School Guidance Counselor, per MEA Contract, effective February 13, 2017, pending verification of clearances and required paperwork.

4.10 Approval, Appointment Substitute Teacher for Einstein Program

A *MOTION* is in order to appoint Katherine Colon as a substitute teacher for the Einstein Program at the hourly rate of \$25.

4.11 Approval, Tuition Reimbursement

A *MOTION* is in order to approve tuition reimbursement, per MEA Contract, as follows:

Name	Course	College	Credits	Amount
Mary Killion	Walt Whitman’s Ghost in a World of Machine	LaVerne Univ.	3	\$345
Mary Killion	Teaching Shakespeare to Children and Young Adults	LaVerne Univ.	3	\$345
Mary Killion	Teaching the Short Story; Principles and Applications	LaVerne Univ.	3	\$345
Mary Killion	Making Poetry Relevant to Students	LaVerne Univ.	3	\$345
Mary Killion	The Nightmare of Reasonable Logic Madness in Poe	LaVerne Univ.	3	\$345

5. BUSINESS OPERATIONS/FINANCE INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

<u>Expenditures</u>				
Budget 2016-17	Y-T-D Encumbrances	Y-T-D Expended	Available Balance	
19,276,833	6,559,549	8,657,767	4,059,516	
<u>Revenues</u>				
Budget 2016-17	Y-T-D Amount	Balance		
19,276,833	14,908,507	4,368,325		

ACTION ITEMS:

5.1 Approval, 2015-16 Financial Audit Report from BBD, LLP

A *MOTION* is in order to accept and approve the 2015-16 Financial Audit Report from BBD, LLP.

5.2 Approval, Reallocation of Funds

A *MOTION* is in order to approve the reallocation of funds in the amount of \$600,000 from the Fund Balance to the Capital Reserve Account for future infrastructure upgrades and repairs.

5.3 Approval, Acceptance of Donation

A *MOTION* is in order to approve and accept a donation of books for 2nd and 3rd graders from the Morrisville Rotary Club.

5.4 Approval, Treasurer’s Report

A *MOTION* is in order to approve the Treasurer’s Report.

5.5 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.6 Approval, Payment of Bills

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (12/14, 12/21, 12/23, 1/4/17, 1/11/17)	\$	202,020.08
Legal (1/25)	\$	5,847.77
Athletic Fund (12/14, 12/20, 1/3/17, 1/11/17)	\$	5,863.00
General Fund (1/25)	\$	171,661.97
Capital	\$	-0-
Cafeteria Fund (12/14, 1/13/17)	\$	<u>94,404.87</u>
TOTAL BILLS	\$	479,797.69

5.7 Approval, Disposal of Excess Items

A *MOTION* is in order approve for the disposal of excess items as listed below:

- 169 Cafeteria Trays

5.8 Approval, Resolution for 2017-18 IU Programs and Services and Instructional Materials & Research Services Budget

A *MOTION* is in order to approve the resolution regarding the Bucks County Intermediate Unit’s 2017-18 Programs and Services and Instructional Materials and Research Services Budget in the amount of \$1,725,687.

6. EDUCATION

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

6.1 Approval, Morrisville School District 2017-2018 School Calendar

A *MOTION* is in order to approve the Morrisville School District 2017-2018 School Calendar.

6.2 Approval, Posting for Paraprofessional Position (Grades 6-12)

A *MOTION* is in order to approve the posting of a paraprofessional position for Health and Physical Education classes in Grades 6-12.

7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

7.1 Approval, First Reading Policy #202 (Eligibility of Non-Resident Students) and Administrative Regulations 202-AR-0, 202-AR-1, 202-AR-2, 202-AR-3
A *MOTION* is in order to approve the first reading of Policy #202, Eligibility of Non-Resident Students, and Administrative Regulations 202-AR-0, 202-AR-1, 202-AR-2, and 202-AR-3.

7.2 Approval, First Reading Policy #251, Homeless Students
A *MOTION* is in order to approve the first reading of Policy #251, Homeless Students.

7.3 Approval, First Reading Policy #255, Educational Stability for Children in Foster Care
A *MOTION* is in order to approve the first reading of Policy #255, Educational Stability for Children in Foster Care.

7.4 Approval, Second Reading Policy #822 (Automated External Defibrillator) and Administrative Regulations 822 AR-0 (Emergency Action Plan) and 822 AR-1 (AED Maintenance Checklist)
A *MOTION* is in order to approve the second reading of Policy #822, Automated External Defibrillator, and Administrative Regulations 822 AR-0 (Emergency Action Plan) and 822 AR-1 (AED Maintenance Checklist).

Future Meetings and Items of Interest

Wednesday, February 15, 2017.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, February 22, 2017.....Monthly Business Meeting 7:30 p.m.

For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable

8. **OLD BUSINESS**

8.1 **Approval, Extension of Closing Date for the Agreement with Morrisville Borough for the Sale of the M. R. Reiter Property**

A *MOTION* is in order to approve the extension of the closing date for the agreement with the Morrisville Borough for the sale of the M. R. Reiter property to March 30, 2017.

9. **NEW BUSINESS (if needed)**

PUBLIC SESSION #2

10. **ADJOURNMENT**

A *MOTION* is in order to adjourn the meeting.